

ACTION PLAN: Community Supports Plan 2017 - 2019

Objectives	Actions (Short/long Term)	Responsibility	Estimated Completion Date (ECD)	Status
<p>A. Explore opportunities to fill the gaps in other services (Employment Solutions, Facility Based Employment, etc.).</p> <p>B. Pursue IT support to determine how Information Technology can advance the provision of services (effective scheduling documentation and</p>	<p>Exploring options for using Community Habilitation services to supplement PWS employment at Sanzone by cross training Prevoc staff to provide CH. Looking to train residential staff to provide CH to PWS living in a residence who do not want to attend Day Programs.</p>	<p>Kaylin Kimball, Jennifer Rabideau Karen Hoffman</p> <p>Russ Bell, Ed Fall</p>	<p>ES – TBD RS- 10/2017</p> <p>TBD</p>	<p>The PWS working 4 days a week at Sanzone were not interested in receiving a service on their day off. Will continue to explore opportunities to provide Com Hab to additional PWS in residential who do not want to attend program during the day.</p>
	<p>Will determine more as services are developed. Staff can use portable devices, but will need more to access EHR throughout the community.</p> <p>Review Therap reporting</p>	<p>Karen Hoffman, Ed Fall</p>	<p>TBD</p>	<p>CIO is developing a BYOD policy and one of the staff who delivers Com Hab is piloting the use of the Therap App on her personal smart phone. Meeting with CIO next week to review success of using the Therap App.</p>

<p>billing, etc.).</p> <p>C. Work with IT to determine what data to collect, what/how to analyze the data and use of the data.</p> <p>D. Advertise the Respite Care Home and CFS services.</p> <p>E. Plan for the utilization of Respite Care Home (consider benefits of relocating to 2 smaller locations/utilizing it for Community Habilitation services).</p> <p>F. Educate the Family</p>	<p>capabilities and training supervisors how to utilize them for data collection.</p> <p>Posted informational flyer on Arc’s Facebook page. Met with School to work staff, Arc MSC, RCIL MSC, CNY Quest MSC to review services and encourage referrals. New Arc MSC are required to tour RCH and meet with RCH manager. Had an Open House in May and will continue to have one every spring.</p> <p>Regulations do not permit delivery of Community Habilitation services at RCH since it is a certified site. Informing supports that new cap allows PWS to attend 42 nights per 6 months should increase utilization. RCH staff are working for Residential when RCH census is down.</p>	<p>Diane Malone, Mark Dudek</p> <p>Karen Hoffman</p> <p>Kara Bennett</p>	<p>Accomplished</p> <p>Ongoing</p> <p>Ongoing</p>	<p>Constantly reviewing data especially new programs for unit utilization, quality, reimbursement vs. expenses.</p> <p>RCH has 2 new referrals and have been contacted by parents interested in having their children attend. We will continue to advertise and review RCH services with other programs, MSC annually. Reviewed RCH services with parents at Caregiver Retreat.</p> <p>With the lack of funding available to secure houses for RCH, we would need to have a house donated that did not need costly repairs to meet certification</p>
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<p>Advisory Group to help advocate the utilization of the Respite Care Home as a preliminary step in transitioning to moving from family home.</p> <p>G. Explore a drop in center at the Leisure Center (Community Habilitation?).</p>	<p>Attended Family Support Advisory Meeting on May 17th and reviewed services offered. Encouraged MSCs to inform families how RCH could assist with transitioning.</p> <p>Researching other drop in centers to find out how staffing and expenses are managed when there is no guarantee the PWS will be using the center at certain times.</p>	<p>Karen Hoffman, Rose Joseph</p>	<p>Ongoing</p>	<p>requirements.</p> <p>Have found that many families find it difficult to talk about future planning so avoid the subject. Younger families have raised children with no expectation of residential placement.</p> <p>Concerned because past drop in center was not utilized enough to cover the expense of operation mainly because of lack of transportation. There are no other centers in the area that serve PWS with</p>
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Board Objectives	Actions (Short/long Term)	Responsibility	Estimated Completion Date (ECD)	Status
<p>A. Take proposals to local companies (IT) to solicit donations of equipment for Community Habilitation.</p> <p>B. Advocate of the utilization of respite services to the Family Advisory Council.</p>				