

# *Friends of the Arc Foundation, Inc.*

**Board of Directors Meeting**  
**Vincent B. Colgan Training Center**  
**245 Genesee Street**  
**Utica, NY 13501**

**November 20, 2018**

The meeting was called to order at 12:04pm by A. Carbone, President

**Present:** A. Carbone, A. Battaglia, P. Baildon, M. Galime, S. Gassner, D. Hamlin, L. Hinkleman,  
A. Tahan, R. Zhushma, S. Zogby  
**Phone-in:** K. Mannella, Z. Morell, J. Suits  
**Excused:** A. Bondarchuk, G. Faulkner, C. Graves, B. Luvera, G. Manfredo, G. Mattacola, R. Migliaccio,  
G. Raab, J. Suits, K. Vitagliano  
**Staff:** K. Korotzer, M. Cifarelli, M. Dudek, M. Entelisano

## **Minutes of the Previous Meeting**

A **motion** was made by D. Hamlin and **seconded** by A. Battaglia to accept the minutes of the previous meeting as printed. **Carried**

## **Treasurer's Report**

Fiscal year to date as of 09/30/18; total current assets \$165,046 with most being cash; receivables of \$7,080; six months of prepaid insurance \$390; market value of unrestricted \$1,402,681 and restricted \$69,926; net surplus of \$60,235. The fiscal year runs July 1 to June 30th.

A **motion** was made by S. Gassner and **seconded** by A. Battaglia to accept the treasurer's report. **Carried**

## **Events Reports / Mark Dudek, Director of Development & Public Relations**

Christmas Giving is underway; items for people we support and families collected each Christmas holiday. Annual Appeal Campaign is underway and mailing has gone out. The third Arctoberfest was very successful; held at Snow Ridge on October 5<sup>th</sup>; low expenses and increased revenue; a lot of positive feedback received. Working to get committees for 2019 events going including Pour Your Heart Out, golf and Arctoberfest.

## **New Business / Adrienne Carbone**

Anthony noted that about 50% of the surveys have been returned; please complete them and into Mark ASAP; please let him know if you need it re-sent. Adrienne noted that Mark has put a video together centering on Chef's Express and this will be part of the application that will be brought to city hall when dropping off our application for the Mayor's Ball; if we are awarded this it would replace our annual gala/auction for 2019. With that, Adrienne noted that Pour Your Heart Out is scheduled for Saturday, June 22<sup>nd</sup> at Teugega. Discussion on working with the Stanley for a concert fundraiser.

**Arc Update / Karen Korotzer, CEO**

Karen noted that the agency side has done very well this year and a very good bonus for staff was announced at the employee recognition dinner. The agency continues to look at how to build non-Medicaid revenue, for example the deli that opened in June and the redemption center. The parking lot project is still on the table, looking at funding from sources at this time; will keep the board updated.

There being no further business, a **motion** was made by A. Battaglia to adjourn the meeting.

The meeting adjourned at 12:34pm.

Respectfully submitted,  
Maureen Entelisano  
Executive Assistant