

Friends of the Arc Foundation, Inc.

Board of Directors Meeting Vincent B. Colgan Training Center 245 Genesee Street Utica, NY 13501

January 21, 2020

The meeting was called to order at 12:10pm by A. Carbone, President

Present: A. Carbone, A. Battaglia, P. Baildon, H. Agricola, M. Galime, P. McGrath, G. Raab
Phone-in: S. Gassner, D. Hamlin, G. Manfredo, R. Migliaccio, Z. Morell
Excused: M. Alsheimer, A. Bondarchuk, G. Faulkner, L. Hinkleman, A. Tahan, S. Zogby
Absent: J. Commisso, K. Mannella, G. Mattacola, J. Suits, K. Vitagliano, R. Zhushma
Staff: M. Cifarelli, M. Dudek, R. Kearns, M. Entelisano

Minutes of the Previous Meeting

A **motion** was made by Z. Morell and **seconded** by A. Battaglia to accept the minutes of the previous meeting as printed. **Carried**

Josh Turner Concert

491 tickets have been sold as of today; Karen and Steve Z. met yesterday; they have ten organizations to target for sponsorships; sponsorship form is included in today's board packet, will also be emailed. Discussion on next steps with the event; schedule a committee meeting to discuss further and work on sponsorships for the event; the committee meeting will be February 4th at noon here.

Treasurer's Report / Peter Baildon, Treasurer

Year to date financials as of 11/30/2019 reflects total current assets of \$1.7M; investment accounts value of \$1.5M; unrestricted cash of \$146,819 which includes \$59,000 for Chef's Express; \$95,000 contributed to the Arc; fund balance of \$1.6M; fiscal year to date 11/30/19 (\$21,624) deficit. There were no questions for Peter.

A **motion** was made by A. Battaglia and **seconded** by S. Gassner to accept the treasurer's report. **Carried**

Finance Committee Update / Anthony Battaglia, Chair

Finance Committee met last week; discussion on the consultant that was considered bringing on; the consensus of the committee was to table it at the committee meeting.

Discussion on Foundation Board Meetings

Discussion on moving foundation board meetings to monthly, instead of quarterly, for a few months; this may help bring the non-active board members become more active; need to engage these non-active members and start the full board back into the purpose of foundation and those who serve on in the board.

A **motion** was made by M. Galime and **seconded** by A. Carbone for Greg Raab to engage the Nominating Committee to connect with the non-engaged board members. **Carried**

A **motion** was made by M. Galime and **seconded** by G. Raab to move to monthly board meetings beginning in February and ending in August with a requirement of one meeting per quarter being in person. **Carried**

Annual Appeal Update / Mark Dudek

Annual Appeal is just over \$11,000; costs incurred for postage and for the printing of the mailer by PJ Green; the appeal runs through March; did add the attendees from the Mayor's Gala to the mailing. There were no questions for Mark.

Other Business

Going to shelf the strategic plan for now.

Quick review of the handouts for possible upcoming events; Parish On Broadway for a Utica event; Rome Art and Community Center for Pour Your Heart Out, moving it from Teugega and recreating it.

There being no further business, a **motion** was made by H. Agricola and **seconded** by P. Baildon to adjourn the meeting.

The meeting adjourned at 1:08pm.

Respectfully submitted,
Maureen Entelisano
Executive Assistant